

Appendix 2 - Action plan 2016/17 progress update

Code	Work theme	Action	Result	Responsibility	Target Completion Date	Current progress	RAG Status
E1	Energy Reduction in Council buildings	Reduce energy usage by 11% compared to 2013/14 baseline	11% energy reduction on 2013/14 baseline	Energy Reduction Manager	31/03/2017	13.8% to the end of Jan 2017	A
E1	Energy Reduction in Council buildings	Tender and replace building mangement system at Maidenhead Town Hall.	Works tendered and work completed before next heating season.	Energy Reduction Manager	30/09/2016	Works tendered and work to be completed summer 2017.	R
E1	Energy Reduction in Council buildings	Investigate any further LED lighting upgrades.	Project investigated and proposal brought to Sustainability Panel.	Energy Reduction Manager	31/03/2017	Sustainability Panel agreed a second phase of LED lighting. Works to commence April 2017.	G
E2	Street lighting Energy Efficiency	Implement streetlighting LED upgrade programme.	LED replacement and savings plan agreed with contractor and implementation commenced by 31/08/16.	Contracts & Commissioning Service Lead	31/08/2016	LED lighting upgrade programme in progress.	G
R1	Council Renewable Energy	Investigate potential for further solar installations on corporate buildings.	Potential installations financially modelled and presented to the Sustainability Panel.	Energy Reduction Manager	30/11/2016	Proposal for Solar Panels on York House investigated. Proposal taken to Property Manager for inclusion in works at York House.	G
S1	Council sustainability awareness	Investigate ways to educate staff on sustainability matters and propose scheme to Sustainability Panel.	Sustainability Awareness scheme presented to Sustainability Panel.	Energy Reduction Manager	31/03/2017	Method of drip feeding information through bulletins and screensavers discussed during November 2016 meeting. List of messages developed for delivery through 2017.	G
S2	Schools sustainability awareness	Investigate ways to help schools to become more sustainable with a focus on reducing energy consumption.	Proposals for schools energy scheme presented to Sustainability Panel.	Energy Reduction Manager	31/03/2017	Schools Energy Saving Competition delivered Jan/ Feb 2017. Proposal for Schools RE:FIT programme investigated and presented to panel.	G
W1/ W2	Borough wide recycling and use of waste	Percentage of household waste sent for reuse and recycling	50%	Head of Community Protection and Enforcement	31/03/2017	49.8% to end of Q3	A
WAT1	Water reduction in Council buildings	Use meter data to determine sites with high water usage and continous flow (where known). Act to reduce water consumption.	High water usage is highlighted and reduced at 1 site.	Energy Reduction Manager	31/03/2017	High water usage highlighted at the Town Hall. Programme of works to control urinals and restrict tap flow speeds approved and instructed.	A